



CITY OF CAPE TOWN  
ISIXEKO SASEKAPA  
STAD KAAPSTAD

Making progress possible. Together.

City of Cape Town  
Urban Waste Management



EXPANDED PUBLIC WORKS PROGRAMME

Public Empowerment and Development  
EPWP Designation Schedule

**EPWP PROJECT DESIGNATIONS**

Approved Designation	General Activities / Tasks	Skills to be used as a guideline	
<b>EPWP Worker</b>	General activities includes but limited to assist with cleaning, maintenance, painting, excavating. This should include working where OHS requirement at met.	No specific skills required. Ability to follow instructions and adhere to Safety requirements	
<b>EPWP Worker Team leader</b>	Assistance with Basic time management and team logistics on the site	Grade 8 with basic reading and writing skills	
<b>EPWP Support Staff</b>	Assist with the following activities: Data capturing, Facility protection, Operates light mechanical equipment or plant under supervision. Community artist; basic warden, Facilities Support Assistant, access control, general administration duties, Community centre caretakers, Site visit, repair and maintenance of equipment, drivers.	Grade 10 -12 with basic clerical and computer skills with relevant experience. Proficiency in tasks and some organization and planning skills. Relevant training and demonstrated level of competence in operating mechanical equipment or light plant where appropriate	
<b>EPWP Support Staff Team leader</b>	Assist with the following activities: C3 notifications, team supervision, task assignments, records managements.	Grade 12 with clerical, computer skills and leadership abilities. Proficiency in tasks and some organization and planning skills. Relevant training and demonstrated level of competence in supervisory activities. Drivers license advantage	
<b>Community Ambassador</b>	Community facilitation and additional tasks as agreed between Line Department and Corporate EPWP Office for Community engagement service.	Grade 12 with Driver's License. Be active in the community, basic computer skills and leadership abilities. Proficiency in tasks and some organization and planning skills.	

**EPWP SKILLS DESIGNATIONS**

Approved Designation	General Activities / Tasks	Skills to be used as a guideline	
<b>EPWP Student (T1)</b>	General functions linked to course of study	Registered student (academic obligation incomplete). On the job training	

Approved Designation	General Activities / Tasks	Skills to be used as a guideline	
<b>EPWP Graduate (T2)</b>	New graduate (completion of theoretical obligations). On the job training	New graduate (completion of theoretical obligation) on the job training	
<b>Trainee auxiliary law enforcement officer</b>	Assist auxiliary law enforcement officers while undergoing relevant training	Ability to read & write, willingness to do physical fitness training (2)	
<b>EPWP Trainee - Level 1 (linked to job function and training)</b>	Undergo relevant structured theoretical and practical training that will lead to either more relevant training for future qualification in the relevant field, or permanent placement on the mainstream market.	Ability to read & write, willingness to undergo relevant training or relevant experience/training. Or, as per the relevant requirements of the specific project which will encompass the appropriate training and experience	
<b>EPWP Project Trainee - Level 1 (Linked to job function and training)</b>	Theoretical and practical training around: Assessment Quality Assurance and Compliance Project Administration Monitoring, Data Collection, Capturing and Reporting Communication and Awareness Stakeholder Engagement and Logistical Support	Grade 12 and relevant specific criteria	
<b>EPWP Project Trainee - Level 2 (Linked to function and training)</b>	Theoretical and practical training around: Project planning. Project Implementation Integrated Monitoring & Evaluation Reporting Data-Management Stakeholder Liaison Administration Awareness & Communication	Grade 12 Matric and post matric qualification/certificate (could be SAQA or SETA accredited)	
<b>Entrepreneurship Trainee (4)</b>	Actively running an enterprise or meets the stringent requirements of the programme/project as approved by the Corporate EPWP office.	Actively trading through a business enterprise or as per the criteria of each approved project which might include new ventures (approved projects to run for a minimum of 24 and a maximum of 36 months)	

Approved Designation	General Activities / Tasks	Skills to be used as a guideline	
<b>Auxiliary Law Enforcement Officer (ALEO)</b>	Issuing of fines. Patrolling of Illegal Dumping Hotspots. Driving a motor vehicle in the course of inspecting or patrolling Informing violators of policy and procedures; restraining trespassers. Complete reports by recording observations, information and occurrences Monitoring and Enforcing of City Bylaws and protection of City Officials and Assets Patrolling and observation as Peace Officers. Provide safety awareness in communities based on broken windows concept and basic project management skills.	Grade 12, driver's license, physically fit and able bodied. Basic organizational skills including dealing with community issues. Report writing, must have clear and concise communication skills. Basic Peace officer and Traffic Warden Basic Firearm competency Tactical street survival Pepper Spray	
<b>The following designation is reserved for the INFRASTRUCTURE SECTOR ONLY</b>			
<b>EPWP Community Liaison Officer (CLO)</b>	Community facilitation and additional tasks as agreed between Line Department and Corporate EPWP Office for Auxiliary services, or included in conditions of Tenders / RFQ within the Built Environment	Grade 12 with Driver's License. Be active in the community, basic computer skills and leadership abilities. Proficiency in tasks and some organization and planning skills.	